



**Google Docs, Sheets** and **Slides** enable students to collaborate with their peers and teachers in real-time, allowing them to share their work, get feedback, and make edits instantaneously. They can be kept private, shared with others (such as a parent, or the entire class), or even made public. Best of all they can be accessed from any computer or tablet, anywhere, anytime.

Teachers can save time and better engage their students by using **Google Classroom** to send assignments and resources digitally. In addition, Classroom allows teachers to ensure their students are submitting their work on time. Students using Classroom can easily see when their



when their work is late, helping them stay on track and organized.

**Google Sites** allows teachers and students to create their own websites, without needing to code. Often, this tool is used to let students create personalized e-portfolios, so that teachers and parents may track their student's development with ease. Teachers can also use Google Sites to create quick and easy webpages for their class, sport, or club.

The tools in Google's **Admin Console** allow administrators to personalize the G Suite for Education experience for their schools, teachers, and students. For example, an administrator may block Gmail for kindergarteners, but may allow older students to email people within the same school. Administrators may also choose to block certain webpages, ensuring their students stay safe and productive.

**Google Vault** gives schools the ability to archive emails and Documents. This means that if a student or teacher

and painlessly. Vault is also an important part of legal compliance for schools — if there is ever a legal matter that requires old emails to be reviewed, Vault allows

## Protecting Student Data and Privacy

## Our Commitment and Compliance

## Security and Privacy

### Family

#### **Educational Rights and Privacy Act (**

Yes. G Suite for Education core services comply with the Family Educational Rights and Privacy Act (FERPA) and our commitment to do so is included in our agreements.

Independent auditors and third party

Yes. We contractually require that schools using G Suite for Education get the parental consent required by COPPA. Our services can be used in compliance with COPPA as long as a school has parental consent.

We make contractual commitments in our G Suite for Education agreement and commit to comply with privacy and security standards. And whether it's real time dashboards to verify system performance, our ongoing auditing of our processes or sharing the location of our datacenters, we're committed to providing all our users utmost transparency. It's your data, and we want you to know what happens with it so that you can always make informed choices.

### Staying Safe Online

We also have a lot of information about how you can keep yourself and your students safe online at home too, even when they are using tools outside of school. To learn more, visit our Family Safety Center at [google.com/safetycenter](https://www.google.com/safetycenter)